Squadi Registration Guide

Step-by-step for registering as a **new participant** or an **existing participant** (updated 1 January 2026).

Use this guide if your club uses Squadi for registrations. Screens may vary slightly between the app and the web version, but the steps are the same.

Before you start

- Your email address (the one you want tied to registrations).
- Participant details (full name and date of birth).
- Payment method (if the registration product requires payment).
- Club/organisation name or the club's direct registration link.

Registration website: **registration.squadi.com**

A) Registering as a NEW participant (first time)

1. Open the Squadi app **or** go to **registration.squadi.com** in your browser.
2. Select **Login**, then choose **Create Account / Sign up** (wording can vary).
3. Create your account using your email and a password (verify your email if prompted).
4. Once logged in, go to **Register** (often under **More** or **Menu**).
5. Choose **+ New Participant Registration** (or **Add Participant**).
6. Enter participant details (name, date of birth, contact details). If registering a child, add parent/guardian details where requested.
7. Search for and select the correct **Club/Organisation** (or open the club's direct registration link).
8. Select the correct **Season/Competition** for the year.
9. Choose the correct **Registration Product** (e.g., Junior, Senior, Women, MiniRoos, Social).
10. Complete any additional questions/consents (medical info, photo permission, code of conduct, etc.).
11. Review the summary, accept the terms, then complete payment (if required).
12. Look for the **confirmation** screen and any confirmation email receipt.

B) Registering as an EXISTING participant (registered before)

1. Open the Squadi app **or** go to **registration.squadi.com**.
2. Log in with the **same email** used previously for that participant.
3. Go to **Register** (often under **More** or **Menu**).
4. Select the participant from your list (your name or your child's name).
5. Confirm or update details if prompted (address, phone, emergency contact, etc.).
6. Select the correct **Club/Organisation** (it may already be pre-filled).
7. Select the correct **Season/Competition** for the new year.
8. Choose the correct **Registration Product** for that participant.
9. Complete any new questions/consents (these can change year to year).
10. Review the summary, accept the terms, then complete payment (if required).
11. Check for an on-screen **confirmation** and any confirmation email.
12. If you need help later, keep the receipt/confirmation number handy.

Quick tips (common issues)

- **Can't see the participant?** You may be logged into a different email than last season. Try any other email you might have used.
- **Registering a child:** Create/login to the parent/guardian account first, then add/select the child as the participant.
- **Direct link from the club:** Open the link while logged in - it usually takes you straight to the correct club and season.
- **Forgotten password:** Use the **Forgot/Reset password** option on the login screen.

Still stuck? Take a screenshot of the error message and contact your club registrar/administrator - they can confirm the correct product and link for your team/season.

Tip: If you are sharing this guide, add your club name and a direct registration link at the top.